



Leiden English Theatre
STAGE MANAGER (M/F)
(8 - 10 hours/week)

Leiden English Theatre

LET, or Leiden English Theatre was founded in 1997 by faculty members and students of the English Department of Leiden University, in an effort to combine their love for the English language with the passion they had for the theatre. Since then, the company, run solely by dedicated volunteers, has performed a multitude of plays and even musicals in theatres throughout Leiden and Leiderdorp, ranging from the time-honoured Shakespearean dramas to the bombastic and more modern plays like *Moulin Rouge*, *The Great Gatsby*, and *1984*. Since 2017 we are no longer part of the university and welcome both students and young professionals. No matter what the production, one of the main goals of LET has been for anyone, no matter how experienced, to have fun and to celebrate their shared love of theatre. Productions generally take place in December and May and both inexperienced first-year students and more experienced members may apply. Besides acting and doing workshops, we also aim to cultivate a fun social environment, frequently organising events and taking our members out on drinks to bond.

What you'll be doing

The job of stage manager is one of the most important in the production, as you'll be the link between actors, backstagers and director, and the Board. You are the right-hand person to the director, and you are responsible for scheduling rehearsals with the director, guiding the backstage teams in their tasks, keeping attendance, making sure deadlines are met, and more such organising tasks. A stage manager really is the backbone of a production. Estimated general workload (not including editing time) will be anywhere between 8 – 10 hours a week (there are usually 2 rehearsals sessions of 3 – 4 hours a week, and you'll be calling/emailing/drawing up schedule outside of rehearsals), sometimes more, sometimes less, with more work being expected around important events and performance days.

Applicant profile

- You're an enthusiastic micro-manager with an interest in the cultural sector.
- You're a well organised, deadline driven man/woman. You are able to create and share overviews and structure, and are not afraid to comment or chase members of the cast/crew when agreements aren't being met.
- At LET, we're all about being a platform for all theatre enthusiasts. Please be aware that while most members of the Board and the director's team speak both Dutch and English, not all actors and backstage members will. Fluency in English is not required, but being able to at least express yourself in English well enough, and not feeling weird while speaking English with your fellow Dutchmen (if a non-Dutchie is around), is.
- To be considered for inclusion in our acting group, it is vital that you are available on certain key dates. These include the rehearsal weekend and performance dates, among other things.

What LET offers you while you are with us:

- Actual work experience in one of the most fun international student societies in Leiden (good on your resume!).

- The official LET T-Shirt.
- A two-night production training weekend at a remote location somewhere in the Netherlands. Acting or Theatre production workshops.
- Drink/Pub Nights!
- The chance to meet a lot of new people all excited to create something new and fun!

Letters of application can be sent to joinus.let@gmail.com. Please put in the title that you like to join LET, the name of the position you're trying out for, along with your name.